

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, February 1, 2022 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Peter Ruel	Board of Directors Chair
	Rolly Smith	Board of Directors Vice-Chair
	Belinda Schleier	Director
	Isabelle Ouellet	Director
	Marcel DeMars	Director
	Charrly Maynard	Director
	M. Esarte	Director of Community Programs and Services
	Debbie Hardy	CEO
	Annie Janveau	Chief Nursing Officer
Staff:	Julie MacIntyre	Executive Assistant
	Amy Gray	Finance Manager
Absent:	Keisha Drapeau	Director
	Donna Jaunzarins	Director
	John MacEachern	Director
	Dr. Cimona	Chief of Staff

1. Call to Order

Mr. Peter Ruel, the board chair called the meeting to order at 1901.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

Mrs. Hardy gave the Board of Directors a presentation on the Ontario Health Teams and explained the ethics guide for decision making and notified the Board that at the February 22, 2022 meeting there will be an Ethics presentation.

The following resolution was tabled for approval;

MOVED BY: C. Maynard

SECONDED BY: B. Schleier

BE IT RESOLVED: That the Santé Manitouwadge Health Board of Directors approves signing on with the Ontario Health Team (OHT) as a signatory

CARRIED!

5. Patient Story

Mrs. Hardy explained to the Board of Directors that on occasion, that there is miscommunication between family members on progress patients are making. SMH is in direct communication with all family members so that there is no confusion.

6. Board Chair Report

Mr. Ruel commented on the continued communications between the CEO and the Board Chair.

7. Chief of Staff Report

No Report

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- SMH continues to provide support at the TBDHU led vaccination clinics for COVID-19. The current schedule has clinics offered weekly on Thursdays. There has not been a schedule offered by the TBDHU for February as of yet.
- SMH will continue to provide for COVID-19 vaccination clinics should there continue to be mandatory boosters for healthcare workers.
- Third dose booster vaccines have been offered to all essential care providers for LTC residents to ensure they can have continued visitation.
- LTC residents are eligible for a fourth booster dose. The FHT is ordering vaccine for those residents who wish to receive it. It has not been made mandatory at this point in time.
- SMH has had an amazing compliance rate for vaccinations – current mandatory vaccine deadline for third doses being January 28, 2022 with a later deadline for the end of March 2022 for staff that was vaccinated with their second dose after December 31, 2021. Staff members have been offered booster doses or have been made aware of the new mandatory requirements for the MOHLTC.
- We continue to work with agencies and have created a recruitment and retention package hoping to entice permanent workers – we have recruited one nurse to SMH and she is in the process of buying a house here. This person started as an agency nurse but will transition to SMH staff in March.
- Annie and Megan continue to fill in the excess shifts on the unit although we hope to see an end to this in the second week of February having a full staff compliment (through the use of agency nurses).
- The LTC expansion application has been submitted.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- The new defibrillator training for the staff still to be provided by the company virtually.
- The new chemistry analyzer (7600 chemistry for lab) is installed, training is completed and now the validation process begins – we remain with a tentative go-live plan in February.
- Accreditation Canada. We have committed to an April 21 to April 22, 2022 on site survey.
- The flooring project is progressing well. As of current the rooms on the LTC unit will be done (at no cost to us). The project will continue with MDRD being completed next followed by the laundry rooms.
- Locum physicians will be coming to fill the role as a third physician for a short durations of time in February and March. This will provide some relief to our permanent physicians and provide more support for the community.
- The LTC expansion application has been submitted (and revised 3 times).
- A funding proposal to replace our end of life OTN machine was submitted Jan 21, 2022.
- An RN has expressed interest in the Chemotherapy program. Education and training will be required before we can resume the service at SMH which will take some time.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- COVID Clinics are being run through the recreation center. The TBDHU is working with SMH and the Township to ensure community need is being met.
- SMH has informally partnered with EarlyON/Brass Bell to continue programming for expecting mothers and children aged 0-4 years. The FHT dietitian is working with the Manager for Brass Bell to fill the gap in services until they are able to recruit staff.
- A Regional Pediatric project has been to SMH for a site visit to explain their role is vision.

Strategic Directive #4:

SMH will become a magnet workplace

- A regional task force has been formed to address the HHR issues across NW Ontario.
- SMH completed an application to provide mentorship for Internationally Educated Nurses as the province and College of Nurses work fast track nurses into our workforce.
- Efforts continue to recruit a physiotherapist and nurse practitioner for the FHT as well as a third physician for the Manitouwadge Physicians Group.
- We continue to strive to have a full complement of SMH nursing staff. We are anticipating a new hire in April and the return of maternity leave in May bringing our RN staffing level to 6 of 8 FT.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

The October financial statements were reviewed by Ms. Amy Gray. She advised that at the end of the October there was a surplus of \$155,439.00.

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: C. Maynard

BE IT RESOLVED: That the Financial Statement for October 2021, be approved as presented.

CARRIED!

The November financial statements were reviewed by Ms. Amy Gray. She advised that at the end of the November there was a surplus of \$379,821.00.

The following resolution was tabled for approval;

MOVED BY: R. Smith
SECONDED BY: M. DeMars

BE IT RESOLVED: That the Financial Statement for November 2021, be approved as presented.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: R. Smith

BE IT RESOLVED: It is recommended that the Santé Manitouwadge Health Board of Directors hereby approves the GIC Investment Proposal of 100% one (1) year flexible term for 2022.

CARRIED!

9.3. Executive Committee
No Report

9.4. Medical Advisory Committee
No Report

10. New Business

10.1 DI Education Request Letter

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: B. Schleier

BE IT RESOLVED: That the Santé Manitouwadge Health Board of Directors approves the Diagnostic Imaging student education request for the tuition with a return to service agreement.

CARRIED!

10.2 Regional Integrated Care – reviewed by Board members

10.3 Canute Medical Care

The following resolution was tabled for approval;

MOVED BY: I. Ouellet
SECONDED BY: C. Maynard

BE IT RESOLVED: That the Santé Manitouwadge Health Board of Directors approves the sale of the existing ultrasound machine to the highest bidder and the CEO be approved to execute and related documents.

CARRIED!

10.4 Policy – Approval Authority Procurement Method & Segregation of Duties – removed from agenda

10.5 LTC Application Update – application has been revised three (3) times and submitted

10.6 SMH Integrated Virtual Care Proposal – a proposal has been submitted for a new OTN machine to replace existing as it is at its end of life; the proposal has been submitted as there is funding available.

10.7 International Nurses – SMH completed an application to provide mentorship for internationally educated nurses to help fast track nurses into the work force and our application was accepted.

11. Other Business

12. Quality – No incidents to report

13 Correspondence

14 Consent Agenda Items Approval:

a. Minutes of Board of Directors Meeting held: Dec 2, 2021

MOVED BY: M. DeMars
SECONDED BY: B. Schleier

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: Dec 2, 2021 with amended

changes.

CARRIED!

15 In Camera

The following resolution was tabled for approval;

MOVED BY: C. Maynard

SECONDED BY: M. DeMars

BE IT RESOLVED: That we move into an In-Camera session at 2004

CARRIED!

The following resolution was tabled for approval;

MOVED BY: B. Schleier

SECONDED BY: I. Ouellet

BE IT RESOLVED: Santé Manitouwadge Health Board of Directors approves the release of \$3,000.00 per month for the term of September 2021 to February 2022 to SMH CEO and CNO/Director of Clinical Services.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: M. DeMars

SECONDED BY: C. Maynard

BE IT RESOLVED: Upon repelling of Bill 124 the Santé Manitouwadge Health Board of Directors authorizes the release of the executive salaries.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: R. Smith

SECONDED BY: B. Schleier

BE IT RESOLVED: That we move out of In-Camera session at 2109.

CARRIED!

16. Place and Time of Next Meeting – February 22, 2022 at 1900.

MOVED BY: M. DeMars

SECONDED BY: R. Smith

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, February 22, 2022 in the Judith C. Harris Boardroom.

CARRIED!

17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY:

R. Smith

BE IT RESOLVED:

That this meeting be adjourned.

CARRIED!

Mr. Ruel thanked everyone for attending and the meeting adjourned at 2115 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Peter Ruel ,Board Chair